



DEPARTMENT OF THE ARMY
HEADQUARTERS, U. S. ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

REPLY TO
ATTENTION OF

ANFB-RE

17 May 2004

MEMORANDUM FOR Director, Document Automation & Production Service (DAPS),
Washington, DC, ATTN: Michele Spiro, 1401 South Fern Street, Arlington, VA
22202-2889

SUBJECT: Fort Belvoir Retention Training Seminar Support

1. The Fort Belvoir Retention Team wishes to take this opportunity to thank you and your staff at the Fort Belvoir DAPS office for their professional and swift efforts with our production needs. With DAPS' support, the 2^d Annual Fort Belvoir Retention Training Seminar was a huge success.
2. Enclosed are Certificates of Appreciation for the staff at your Fort Belvoir office. Their efforts and courtesy when working customer service far exceed any Army standard. Keep up the phenomenal effort.
3. The point of contact for this memo is SFC Jackson or SSG Quick at (703) 805-4400/3691.

A.D. JACKSON
SFC, USA
Installation Senior Career Counselor

Encl

“EXCELLENCE THROUGH SERVICE”